

**TA Global Berhad** is listed on the Main Market of Bursa Malaysia and is one of the largest listed property development companies in Malaysia by market capitalization. The Company is involved in a diversified range of property and business services, which includes property development, property investment, property management, trading, hospitality operations and construction in Malaysia, Asia Pacific and Canada.

**TA Global Development Pty Limited Sdn Bhd** is a wholly owned subsidiary of TA Global Berhad and is focused in establishing itself as a premier lifestyle property developer with niche residential developments in Australia.

In line with our expansion plans, we invite suitably qualified candidates to apply for the following position(s): -

**Assistant Development Manager – Residential Development**

**Major Responsibilities:**

- ◆ **Pre-contract** – To support the Project Leader in the proposed tendering exercises, which includes work methodologies, preliminary works scheduling, and technical input during the tender exercise.
- ◆ **Post-contract** – To be responsible for the overall work progress as scheduled, to prepare master programmes, re-engineering exercises, construction work methodology, quality, contracts documents and costs as budgeted. To ensure the effectiveness and efficiency of site personnel and machineries. To be pro-active in remedial actions and to ensure the projects are completed ahead of schedule.
- ◆ **Project Cashflow** – To monitor, check and verify site petty cash, other expenses and reimbursement made by project based on approved budget limit and Company's policy.
- ◆ **Budgetary Cost Control and Profitability** - To monitor, check, review and record cost, methodology and optimized profitability at a monthly interval.
- ◆ **Project Progress Claim/Invoices** – To monitor, check and follow-up with the consultants on payment status based on approved progress claims.
- ◆ **Progress Payment Certificate** – To monitor, check and verify sub-contractors progress claims including work quality, meetings, job specifications, and work programmes.
- ◆ **Variation cost and finalization of Project Account**– To assist, strategize and negotiate with the consultants on variation order and Final Account Claim.

**Requirements:**

- ◆ Minimum Degree in Construction Management, Building, Civil Engineering or related disciplines.
- ◆ Minimum 5 years hands-on working experience in property development.
- ◆ Has an understanding of the Australian development legislation relating to planning and building.
- ◆ Possesses good inter-personal skills and high level of job integrity.
- ◆ Possesses effective communication and writing skills.
- ◆ Able to handle multi-task assignments.

Interested candidates are required to apply on-line with a comprehensive resume together with a non-returnable latest passport-sized photograph to: -

**TA Global Development Pty Limited (CAN 146 828 864)**

**(A member of TA Group)**

E-mail: - [recruitment@ta.com.my](mailto:recruitment@ta.com.my)

The closing date is **15 February 2011** and only shortlisted candidates will be notified.

Please indicate the position applied for on the e-mail subject header.